

NPOI Vacuum Manifold Capstone

Team Meeting

11-3-2021 / 5:30 PM / At the Engineering Building

ATTENDEES

Wyatt (Note Taker) / Cydny / Alex / Jim Clark

AGENDA

1. Talk about how presentation three went.
2. Look at what is coming up.
3. Discuss what needs to be done for the final report, final CAD and BOM and the final prototype.

NOTES

- Alex will focus and work on the Final CAD and the BOM.
- Cydny will focus on the final report and the upcoming website check.
- Wyatt will focus on the final prototype and making sure the team has received everything needed for that demonstration.

ACTION ITEMS

1. Work on the final report
2. Work on the final CAD and BOM
3. Work on the individual assignments
4. Go through the part inventory of what was purchased and what we received

NEXT WEEK'S AGENDA

Meet in class on Monday

Team works on upcoming deliverables